

SUPPORTING DOCUMENTATION FOR ENGINEER INTERN APPLICANTS

- If you have an ABET accredited BS degree in engineering, we must receive an **official transcript** directly from the college, verifying this degree.
- If you are a currently enrolled engineering student, at either the graduate or undergraduate level, at Jackson State University, Mississippi State University or the University of Mississippi, you should not submit an Engineer Intern application with the Board until after you have confirmed with your Dean, or the Dean's Representative, that you are approved to apply. **No transcript documentation is required of you**, but be advised that our office will be confirming with the university that you are currently enrolled and have their approval to take the exam.
- If you are applying based on the *combination* of an unaccredited engineering degree, or an engineering technology degree, or a related science degree PLUS a graduate degree in an engineering curriculum that is ABET accredited at the undergraduate level, we must receive an **official transcript** directly from the university verifying the graduate degree.
- If you have had your education evaluated by NCEES and the evaluation has found that your education meets the NCEES Engineering Education Standard, you must arrange to have an official copy of the **NCEES evaluation** sent directly to our office. Do not submit an application if the evaluation finds that the Standard has not been met due to deficiencies in certain courses. Contact the Board office for further directions on how to remediate the deficiencies.
- **If your name has changed since birth**, please provide copies of supporting documentation, such as court orders, marriage licenses, and divorce decrees.
- **If you have been convicted** of a misdemeanor or felony, or entered a plea of guilty/nolo contendere, or **if you have been disciplined** by a licensing board in some other state, please provide copies of supporting documentation, including documentation describing the status of the case and whether or not the case has been resolved.